

NET CONTROL FORMAT

Here is the basic format:

- 1) **Open the Net - Identify the Net, Normal Time, Repeater, and yourself as the Net control operator. i.e. Good evening, this is N2SYT, my name is Randy, and I will be the net control operator for the Thursday Night Rookies Repeater Net (or Sunday Night CCARES Net). This is a directed net held each Thursday (or Sunday) night at 9PM local time, on this repeater (W2ZJ).**
- 2) **Take a break for any Emergency or Priority Traffic. i.e. Before we get started, lets take a pause for any Emergency or Priority Traffic. Emergency or Priority Traffic only, please come now. Should pause for at least 20 seconds before resuming. If there is Emergency or Priority Traffic, acknowledge the traffic, and let them proceed with their traffic immediately.**
- 3) **Open the net up for check-ins (Call, Name, QTH, and whether or not they have traffic).**
- 4) **Take the list of check-ins. Do not be afraid to ask them to slow down, or repeat information. As long as you have the call, and whether or not they have traffic, you are in good shape. At some point, tell the net to wait and acknowledge the check-ins that you have so far (also acknowledging the stations that have traffic).**
- 5) **When there are no more check-ins coming forward, take a break and allow those that have traffic to give it. (This should be done in the order that they checked in, unless they have stated a preference for going first or last). Record a summary of the traffic. If you use the form that is enclosed, you can place the number of the person passing the traffic in the small box in the Traffic/Remarks section - and then note the traffic in the larger area.**
- 6) **You can resume taking check-ins after a couple pieces of traffic have been passed, or you can wait until all of the traffic has been passed (your choice). Repeat steps 4 & 5 until there are no more check-ins or traffic.**
- 7) **Make a last call for check-ins, comments, or anything else for the net. If there is anything additional for the net, proceed as you did above.**
- 8) **If there is nothing else for the net, close the net, and return the repeater back to normal Amateur use.**

**** If you use the enclosed form, place yourself in the number 1 position. The forms are turned in to Elliott Blauvelt Jr. (N2OJM).**

